

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Office Building this 8th day of January, 2001 with the following members present: Jim Williams, Chairman; Russ Frey, Vice Chairman; Bob Newsome, Member; and Rich Vargo, County Clerk.

8:30 Public Comment

Alvan Johnson, attended.

Frey moved to approve the minutes of the Public Hearing for the University Park Water Benefit District January 3, 2001. Newsome seconded. Carried 3 -0.

Frey moved to approve the minutes of January 4, 2001 as amended. Newsome seconded. Carried 3 -0.

9:00 Business Meeting

Stan Morgan, Counselor/Director of Administrative Services; Alvan Johnson; Barbara Withee, League of Women Voters; and Corey Swisher, Budget and Finance Officer, attended.

Frey moved to approve the 2001 "We Deliver Courier" Agreement with the Noxious Weed Department. Newsome seconded. Carried 3 -0.

Newsome moved to approve the following list of official depositories eligible to receive Riley County funds:

Capitol Federal Savings and Loan, Manhattan
Commerce Bank, Manhattan
First Savings Bank, Manhattan
Fort Riley National Bank, Fort Riley
Intrust Bank, Manhattan
Kansas State Bank, Manhattan
Leonardville State Bank, Leonardville

Riley State Bank, Riley
Security National Bank, Manhattan
Sunflower Bank, Manhattan
UMB Bank, Manhattan
Kansas Municipal Investment Pool

Frey seconded. Carried 3 -0.

The Board of County Commissioners signed Riley County Personnel

Action Forms for:

- Barry R. Wilkerson, Assistant Riley County Attorney, in the County Attorney's Office, for Separation from County Service, effective January 8, 2001.
- Elizabeth G. Thurston, Assistant Riley County Attorney, in the County Attorney's Office, effective January 8, 2001.

The Board of County Commissioners signed Riley County Personnel

Request to Fill Position form for Seasonal Laborers in the Public Works and Parks Department.

The Board of County Commissioners signed a Certificate of Recognition of Faithful Service for the past 10 years to Riley County for Barry Wilkerson.

9:30 Press Conference

Alvan Johnson; Barbara Withee, League of Women Voters; Mark Scott, Manhattan Mercury; Eva Johnson; Helen Roser; Sam Schmidt, Appraiser; Shirley Williams; Charlotte Shawver, Register of Deeds; Bill Kennedy, County Attorney; Dan Harden, Director of Public Works/County Engineer; Rod Meredith, Assistant Director of Public Works/Parks Director; Steve Foreman, KMAN; Monty Wedel, Director of Planning and Development; Frank McCoy, Director of Community Corrections; Stan Morgan, Counselor/Director of Administrative Services; Corey Swisher, Budget and Finance Officer; Kris Johnson; Barb

Poreskey; Dennis Peterson, Director of Noxious Weed; and Jon Brake, Free Press, attended.

Vargore minded everyone of the January 23, 2001 filing deadline for city and school office selections.

Vargo encouraged residents to call the Clerk's office and ask about Homestead refunds.

Schmidt reported the Appraiser's Office has been notified of being in compliance with their valuation ratios as measured by the State of Kansas Property Valuation Department.

Morgan reported on the following divisions of Administrative Services:

1.) Legal – Morgan said Riley County did not have any substantial legal issues in 2001.

2.) Human Resources – completed the classification study including new policies and procedures for evaluating positions.

3.) Information Systems – centralized phones (cellular communications and phone duties within Information Systems); designed and installed network and technology infrastructure for 1st floor remodel and for the relocation of Juvenile Intake portion of Community Correction to the Colorado Street location; assisted in relocation of all technology related services for Clerk's and Treasurer's office; implemented anti-virus solution; performed security audit and implemented necessary changes; and redesigned and implemented improved system for Remote Access Services.

4.) GIS – flood plain maps were developed for Riley County.

5.) Administrative Service – coordinates and tracks County initiatives for the Board.

Kennedy introduced Elizabeth Thurston as a new Riley County Assistant Attorney.

Kennedy reported Brenda Jordan chairs a subcommittee on the Prosecution Design Team for the State of Kansas.

Kennedy said traffic and juvenile offender cases increased in 2000. Kennedy said Valerie Peterson was hired to focus on juvenile cases.

Kennedy encouraged residents to participate in Souper Bowl Sunday. Souper Bowl Sunday's goal is to collect 55,000 pounds of canned goods for the Flint Hills Bread Basket.

Peterson stated Sericea Lespedeza, a new noxious weed in the State of Kansas, has been kept under control in Riley County.

Peterson said the 10th year of the Household Hazardous Waste Program has continued to grow. Peterson said 723,000 pounds in hazardous waste was collected in a 10 county region in 2000.

Peterson said the Regional Household Hazardous Waste operated by Riley County has been recognized as a model program.

Shawver reported she completed the microfilming of 250 books in her department.

Shawver said she has compiled in booklet form, an Attorney's General Opinions related to the Register of Deeds.

Shawver said she completed her recertification, as a Register of Deeds, which is administered through Kansas State University.

Wilson said the Juvenile Justice Grant was used to hire Kari Misch to develop community youth programs as part of the county Extension Program.

Misch discussed various youth programs operated by the Riley County Extension Council.

McCoysaid:

1.) 22nd Judicial District – 10th Anniversary of contractual partnership with Brown, Nemaha, Marshall and Doniphan.

2.) 21st Judicial District – continuing of the School Resource officer and surveillance officer for juveniles.

3.) Juvenile Intake – expanded the Joint Corrections Advisory Board.

4.) Adult Probationers – Senate Bill 323 conversion went well.

Frey presented a token of appreciation to Jim Williams for his service as a County Commissioner to Riley County, 1993 – 2001.

Vargo swore in Judge Paul Miller of District Judge Division 1.

Judge Miller swore in Bob Newsome, County Commissioner District 3; Alvan Johnson, County Commissioner District 2; Bill Kennedy, County Attorney; Charlotte Shawver, Register of Deeds; and Richard Vargo, County Clerk.

10:20 Reorganization of the Board of County Commissioners

Stan Morgan, Counselor/Director of Administrative Services; Mark Scott, Manhattan Mercury; Paul Foltz; Dan Harden, Director of Public Works/County Engineer; and Barbara Withee, League of Women Voters, attended.

Freyas Vice Chair called the meeting to order to begin reorganization.

Newsome moved to follow the traditional rotation of commissioners appointing Russell Freyas Chair, Bob Newsome as Vice Chair and Alvan Johnson as Member to the 2001 Riley County Commission. Johnson seconded. Carried 3 - 0.

Discussion followed on appointing Riley County Commissioners to the Riley County Law Board.

10:30 Dan Harden, Director of Public Works/County Engineer

Stan Morgan, Counselor/Director of Administrative Services; and Corey Swisher, Budget and Finance Officer, attended.

Discussion on Big Lakes Regional Council was postponed until Thursday January 11, 2001 afternoon.

Harden discussed a panic door in providing safety in Riley County buildings in the Plaza Complex.

The Board of County Commissioners asked Harden to get an estimated cost of the hardware and installation for the panic door hardware.

Newsome moved to place on the business meeting January 11, 2001, action on the panic door hardware to be installed on all County buildings in the Courthouse Plaza exterior doors. Bruce McMillian will be engaged to produce the plans and specifications for the panic doors. All cost will be paid from the building fund. Johnson seconded. Carried 3 -0.

The Board of County Commissioners discussed cleaning out the Courthouse Plaza East facility and planning possible moves of various departments.

The Board of County Commissioners discussed the LEC project.

The Board of County Commissioners asked Harden to explore the possibilities of moving two metal buildings from the Riley County Police Department location at 600 and 610 Colorado to the LEC at 1001 S. Seth Childs.

12:00 The Board of County Commissioners attended the County Officials Luncheon.

1:15 Stan Morgan, Counselor/Director of Administrative Services

• Administrative Work Session

Bill Lansdowne, Director of Information Systems; John Cowan, GIS Coordinator; Corey Swisher, Budget and Finance Officer; Janet Dean, Human Resources/Legal Coordinator; Abby Bleck, TV6; and Van Withee, League of Women Voters, attended.

Morgan presented a monthly report consisting of a summary of some of the more significant County projects in which the Department of Administrative Services is responsible.

Dean reported that the classification system was completed in 2000 including new policies and procedures for evaluating positions. Dean said she is currently working on a revision of personnel policies and guidelines and is focusing on enhanced training opportunities for employees.

Dean said a permanent training room is needed for training personnel.

Lansdowne presented the following items as goals for 2001 for Information Systems: 1.) centralized technology implementation 2.) thin client implementation 3.) internal communication 4.) external information access and 5.) internal data efficiency.

Cowan said in 2000, the GIS Division completed the Emergency 1st Responder Road Atlas and CTC grant funded by FEMA for flood insurance maps and date conversion for countywide zoning.

Cowan said in 2001, GIS will complete the CTC grant funded program and mapping service of geospatial data for tax papers.

Swisher reported the CIP fund has \$542,000.00 currently available for 2001 projects.

Swisher said the CIP fund will receive approximately \$494,000.00 in additional revenues in 2001.

Swisher reported the financial advisors said no ad valorem tax will be used to retire the debt, "principal and interest" for the LEC.

Swisher said the cash carryover estimate is \$2,100,000.00 for 2000.

Swisher stated Riley County received \$45,000.00 in 2000 from revenues from Geary County and Riley County Single Family Mortgage Revenue Bonds, Series 1980 and 1981.

Swisher said the bond counsel estimates Riley County may receive \$250,000.00 over the next 10 years from the Single Family Mortgage Revenue Bonds.

Morgan reported a court hearing was held on the Painter Estate today at 1:00 p.m.

The Board of County Commissioners have approved and signed Escapes and Abates for November, December, tax year 2000.

3:53 Newsom moved to adjourn. Frey seconded. Carried 3 -0.